

COUNTY MUSEUM

BUDGET UNIT: MUSEUM STORE (EMM CCR)

I. GENERAL PROGRAM STATEMENT

The Museum Store operates as an enterprise fund under the management of the San Bernardino County Museum. The Store provides many items for sale including books and publications, educational toys, thematic novelty items for exhibitions, jewelry, minerals, and souvenirs. The store makes an annual financial contribution to the Museum.

II. BUDGET & WORKLOAD HISTORY

	Actual 1999-00	Budget 2000-01	Actual 2000-01	Budget 2001-02
Total Operating Expense	123,574	138,626	181,452	174,987
Total Revenue	115,115	145,000	185,142	180,000
Revenue Over(Under) Exp	(8,459)	6,374	3,690	5,013
Budgeted Staffing		2.5		2.8
<u>Workload Indicators</u>				
Purchases for resale	60,579	50,000	56,148	54,000
Taxable sales	114,423	145,000	157,778	180,000

Actual revenues in 2000-01 were approximately \$40,000 greater than budget. This overage was primarily due to receiving \$32,000 from Risk Management based on findings from an audit conducted during the year. The remaining \$8,000 is attributed to increased sales. Because of the surplus in revenues, the Museum Store was able to purchase additional merchandise for resale.

GROUP: Economic Development/Public Services
DEPARTMENT: County Museum - Museum Store
FUND : Enterprise EMM CCR

FUNCTION: Cultural Services
ACTIVITY: Cultural Services

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	64,609	53,826	72,542	6,782	79,324
Services and Supplies	116,843	84,800	87,061	8,602	95,663
Total Appropriation	181,452	138,626	159,603	15,384	174,987
<u>Revenue</u>					
Other Revenue	185,142	145,000	165,977	14,023	180,000
Total Revenue	185,142	145,000	165,977	14,023	180,000
Revenue Over(Under) Exp	3,690	6,374	6,374	(1,361)	5,013
Budgeted Staffing		2.5	2.5	0.3	2.8

COUNTY MUSEUM

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	1,884	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	2,261	Inflation, Risk Mgmt Liabilities
Salaries and Benefits	16,832	Increase in salary & benefits for store manager, approved on 10/3/00
Subtotal Base Year Oper Exp	<u>20,977</u>	
Revenue	20,977	Increase in Museum Store revenue to offset the above costs
Subtotal Base Year Revenue	<u>20,977</u>	
Subtotal Rev Over(Under) Exp	<u>-</u>	
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Total Oper Expense Change	20,977	
Total Revenue Change	20,977	
Total Rev Over(Under)Exp Change	-	
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Total 2000-01 Appropriation	138,626	
Total 2000-01 Revenue	145,000	
Total 01 Rev Over(Under)Exp	6,374	
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Total Base Budget Appropriation	159,603	
Total Base Budget Revenue	165,977	
Total Base Budget Rev Over(Under) Exp	6,374	

Board Approved Changes to Base Budget

Salaries and Benefits	6,782	Increase of 0.3 FTE to provide part-time assistance during peak hours
Services and Supplies	5,000	Increase in contribution to the County Museum
	<u>3,602</u>	Increase in cost of good sold
	<u>8,602</u>	
Total Operating Expense	<u>15,384</u>	
Revenue	14,023	Increase in sales
Revenue Over (Under) Exp	<u>(1,361)</u>	